

## GNMLS Street Name Standards

The street name should be matched with tax records, county GIS maps or plat maps to determine the correct street name and spelling.

Streets should be publicly owned roads or town-recognized private roads with a minimum of 3 addresses. A shared drive does not constitute a road. Check tax bills or the county GIS/land records online. Roads may include mobile home park roads, etc. if shown on county GIS mapping.

GNMLS will only add roads for existing MLS counties/municipalities. If county/municipality is not shown, use "OTHER" in county-muni-street name fields; actual address may be entered in the Remarks field.

Directional indications (N/S/E/W) will be placed at the end (eg: 123 Main St E), as they are not the primary name of the street to be searched. Occasionally a direction is an actual part of the name, such as South Shore Dr. E or South Ave. Care must be taken to correctly distinguish "North Ridge Ln", in which "North" is significant and should be spelled out, from "N Ridge Ln" (which should be entered as "Ridge Ln N"). Highways do not get directional designations – see below.

By following these rules, "123 Main St E" would be the correct MLS entry for a mailing address of "123 E Main Street". This will ensure a search for properties on "Main St" will include this listing regardless of the directional indicator of "E".

Numbered streets are entered as numbers, not spelled out in compliance with national Postal Service standards. 4<sup>th</sup> St E NOT Fourth St E or East Fourth St.

We follow the Wis DOT convention that all state and federal highways are designated HWY, not State or US in one town and St or Hwy in another. Highways do not have directionals, which are relevant only to some point. ie Hwy 45 is the road's name from Illinois to Michigan, just as Hwy 70 is the road's name from Michigan to Minnesota. We do not segregate small sections that may run together like Hwy 13/77 or Hwy 51/70, etc. Choose whichever is the most prominent Hwy.

Lettered county roads are designated CTH (County Trunk Highway), which is commonly used by many Wisconsin counties.

Below is a list of the abbreviations the GNMLS staff will use for the street type when adding streets to the MLS, and which you should therefore also use when doing address searches. You may also opt to skip the street type abbreviation completely if you are searching for a street name that is unique enough by itself to not include the street type abbreviation.

### GNMLS road abbreviations are:

Avenue	AVE	Place	PL
Boulevard	BLVD	Point	PT
Circle	CIR	Road	RD
Court	CT	Square	SQ
County roads (letters)	CTH	Street	ST
County roads (MI ###)	Hwy	State & Federal highways	HWY
Drive	DR	Tr for Trail	TRL
Lane	LN		
Parkway	PKWY		